

RECORD REQUEST RESPONSE

INSTRUCTIONS: Please print (use a pen) or type this response. Prepare an original and one copy for file.

YOUR APPEAL RIGHTS: If your request was made in writing and all or a portion of the request was denied, you may appeal the denial by writing to the **Department Legal Custodian, Bill Clausius, at Department of Corrections, P.O. Box 7925, Madison, WI 53707-7925**, within 90 days of the date of the denial. Please include a copy of your original request as well as a copy of this form. If the Department Record Custodian upholds this decision, you can further appeal by petitioning the Circuit Court for a writ of mandamus ordering release of the record(s), or you may apply to the Attorney General or the District Attorney of the county where the records are held.

REQUESTER'S NAME: Anelisa Benavides, Prison Information Project
University of Michigan Law School
ADDRESS: 910 Legal Research Building
625 South State St
CITY, STATE, ZIP CODE: Ann Arbor MI 48109-1215

REQUESTER'S TELEPHONE NUMBER: n/a	REQUESTER'S FAX NUMBER: n/a	REQUESTER'S E-MAIL: prison.info.project@umich.edu	LOCATION OF RECORDS COUNTY: DANE
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REQUEST INFORMATION

DATE OF REQUEST:
02/13/2014

DATE REQUEST RECEIVED:
02/26/2014

REQUEST FORMAT - Your Request Was: (Check One)

- ORAL IN WRITING

RECORDS REQUESTED - You Asked For: (Check One)

- Record(s) as described in the attached copy of your request. (ATTACH COPY)
- The following record(s): "2. All current prisoner grievance regulations, policies, guidelines, manuals, directives, rules, etc., including general grievance policies/guidelines/etc. and specific grievance policies/guidelines/etc. relating to, for example, health care or sexual assault.
- If the attached document is the only and most current and complete policy, please indicate as such. If this is the case, there is no need to send a duplicate policy.
 - By "grievance," we mean any grievance or complaint, whether formal or informal, whatever the subject matter.

3. Any record, created or updated from 2003 to the present, tallying or reporting:

- The number of grievances filed and resolved each year.
- The categories or subject matter of grievances filed and resolved, and number of grievances in each subject matter category used (for instance, grievances related to food, health care, use of force, etc., and including both ordinary and "sensitive" complaints such as those involving allegations of staff misconduct)
- Grievance outcomes or resolutions each year, by subject matter category and year.
- Statistics or data on length of time to resolve grievances, by subject matter category and year.
- We are not requesting individual grievance records. We are only requesting records that summarize, aggregate, or compile grievance data."

RESPONSE (Check all that apply)

GRANT OF REQUEST See "ADDITIONAL COMMENTS" section for details about the manner in which you will receive record access.

Your ENTIRE request is granted. See "Additional Comments" section for details about the manner in which you will receive record access.

The following PART of your request is granted:

Wisconsin Administrative Code, Chapter DOC 310, (which you attached to your request) is the most current and complete policy. Per your request, I will not send a duplicate policy.

I am including WI DOC Division of Adult Institutions Policy #310.00.01 and #310.00.03 (as well as the "Inmate Property Depreciation Calculator and Schedule"), which direct the handling of complaints related to staff misconduct and loss or damage to inmate property.

Finally, I am providing you with reports from 2003 to present, tallying or reporting:

- The number of grievances filed and resolved each year.
- The categories or subject matter of grievances filed and resolved, and number of grievances in each subject matter category used.
- Grievance outcomes or resolutions each year, by subject matter category and year.

INSUFFICIENTLY LIMITED REQUEST Your request is not reasonably limited as to subject matter or length of time represented by the record(s). Therefore, the request does not qualify under Wisconsin's Public Records Law. However, if you revise your request, it will be re-evaluated.

Your ENTIRE request is insufficiently limited.

The following PART is insufficiently limited:

STATUTORY "RECORD" DEFINITION Wisconsin's Public Records Law applies only to materials within the statutory definition of a record". Requests for materials exempt from the "record" definition do not qualify under the Public Records Law.

Your ENTIRE request asked for material which is exempt from the "record" definition because:

The following PART of your request asked for material which is exempt from the "record" definition because:

NO DOCUMENTS

NO DOCUMENTS or other materials were found meeting your description.

For the following PART of your request we found no documents or other materials:

While, Wis. Admin. Code, Chapter DOC 310, governs the entire Inmate Complaint Review System (ICRS), each institution has its own rules/policies governing internal processes related to inmates' use of the ICRS. You must contact each institution individually for the rules specific to that institution. I do not have the documents you request.

As well, the following data is not available: "Statistics or data on length of time to resolve grievances, by subject matter category and year." You must contact each institution individually for data specific to that institution. I do not have the documents you request.

DENIAL OF REQUEST

- Your ENTIRE request is denied.
- The following PART of your request is denied:

REASON FOR DENIAL

- CONFIDENTIALITY LAW. Your access to the record(s) is prohibited by the following statutes, rules, or regulations:
- COMMON LAW BALANCING TEST (where no confidentiality law applies). Your access to the record(s) would be so harmful to the public interest as to outweigh any presumed right to access to the record(s). Disclosure would be of overriding harm for the following reason(s):
 - An INVESTIGATION in progress would be impeded by the record access.
 - INFORMANTS described in the record(s) would be jeopardized by the record access by being subject to retaliation, discouraging future informants.
 - The RECORD SUBJECT may be jeopardized by being subject to harassment or other intimidation of a nature contrary to the public interest.
 - A BREACH OF SECURITY would result from the record access.
 - OTHER:

EXPLANATION OF FEES:

- Fees Waived Pre-Payment Required Payment Required Upon Receipt

Total Fees: \$ 0.00

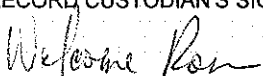
\$	Copying Fee {	page(s) at \$	per/page}	\$	Certification Fee	\$	Shipping/ Postage	Other: \$
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MAKE PAYMENT TO: n/a

SEND PAYMENT - WITH A COPY OF THIS REQUEST TO:

NAME:	n/a
ADDRESS:	n/a
CITY/STATE/ZIP:	n/a

ADDITIONAL COMMENTS: The available documents are being sent to you electronically. A duplicate copy of Wisconsin Administrative Code, Chapter DOC 310, will not be sent.

PRINT OR TYPE RECORD CUSTODIAN'S NAME Welcome Rose	OFFICE / FACILITY REPRESENTED Corrections Complaint Examiner
RECORD CUSTODIAN'S SIGNATURE 	DATE SIGNED 03/14/14